Structure of Online Spaces for Student Success

Organizing a Week of Content

Blackboard is organized around a main course menu from which every element of the course is accessible. We recommend breaking each week of content into its own content area within Blackboard's main course menu.

Within the weekly content area, content elements can be inserted as items. Note that each element is labeled according to the week in which it appears. Future weeks should follow a similar ordering of elements, beginning with an overview, followed by lesson content, and the associated learning activities.

Sample Weekly Overview Page

The overview page should include elements that orient students to the purpose and content of the week.
A typical weekly overview page might consist of the following:

1 A brief written or video introduction

2 Learning objectives

3 Readings

4 Learning activities due for the week

Week 1 Overview

Week 1 Overview

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Learning Objectives

Sed suscipit metus mauris, nec blandit nisl hendrerit ac:

- Fusce at aliquet neque
- Vestibulum nulla ex, scelerisque quis sem vitae
- Nullam auctor tristique nunc

Readings

Duis pulvinar, turpis eget facilisis congue, turpis urna pellentesque dui:

- Chapter 1
- Chapter 2

Learning Activities

Assignment Title	Due Date
Discussion 1.1: Topic	Initial Post Day 4 Two Replies Day 7
Assignment 1.1: Topic	Day 7

Sample Student Resources

Your course space should include easy-to-find links to resources students can use to find help when they need it. Some recommended items include the syllabus, a link to the instructor Q&A board, Help Desk Contact Information, and links to resources for using the LMS.

Calendar Integration for LMS

Blackboard has a course calendar function that can be accessed through **Course Tools → Course Calendar**. The calendar can be added to the main course menu by clicking **Add Menu Item → Tool Link**.
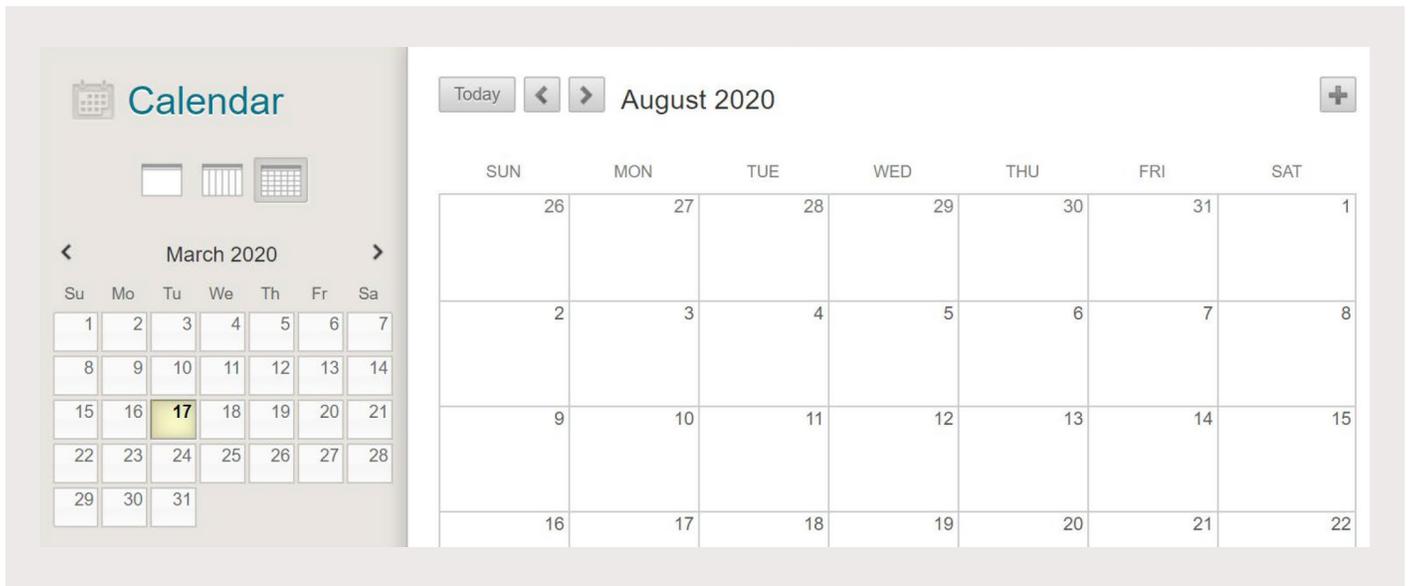
Setting due dates on your activities will cause these to show up on the calendar. Due dates can also be added manually to the calendar.